ACADEMIC PROGRAM
WINTER 2020
January 13th - April 2nd

Instituto Cervantes
OBJECTIVES

**Beginner Level A1**
*(sublevels A1.1+A1.2)*

- Level A1.1 requires no prior knowledge of Spanish.
- Understand everyday expressions and communicate basic phrases used in daily situations.
- Introduce oneself and others, and pose personal questions such as where they live.

**Advanced Beginner Level A2**
*(sublevels A2.1+A2.2+A2.3)*

- Use and understand full sentences used within recurrent contexts e.g shopping, employment, local environment.
- Communicate simple tasks and describe personal background and matters in areas of immediate need.

**Intermediate Level B1**
*(sublevels B1.1+B1.2+B1.3+B1.4+B1.5)*

- Understand descriptions and situations seen at work, school, or leisure time to formulate and link different ideas.
- Deal with issues or concerns while traveling in a Spanish speaking area.
- Describe experiences, events, dreams, hopes, and ambitions and explain opinions and plans.

**Advanced Level B2**
*(sublevels B2.1+B2.2+B2.3+B2.4+B2.5)*

- Understand concrete and abstract ideas in complex texts, including discussions related to the students’ field of knowledge.
- Interact with a degree of fluency with native speakers without strain for either party.
- Write clear and detailed texts on a wide range of subjects and explain the pros and cons on topical issues.

**Superior Level C1**
*(sublevels C1.1+C1.2+C1.3+C1.4+C1.5+C1.6)*

- Understand and recognize nuances and subtext in more demanding and longer texts.
- Express oneself fluently and spontaneously.
- Communicate in a flexible and efficient manner for social, academic, and professional purposes.
- Produce clear and well-structured texts on complex subjects, showing controlled use of organizational patterns, connectors and cohesive devices.

*Each sublevel has a duration of 30 hours.*
## Placement Tests
Any new students enrolling in level A1.2 or above MUST take a placement test.
This test aims to accurately assess your level of Spanish within the four aspects of the language:

- **Reading and writing comprehension**: multiple-choice section and a writing exercise (online or in person).
- **Listening and oral assessment**: conversation with a teacher (over the phone or in person).

To request a placement test email us at classprogram@cervantes.org

## SPANISH COURSES

### REGULAR COURSES (A1 - C1)
**Once a week / 10 weeks / 3 hours**

<table>
<thead>
<tr>
<th>Day</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Monday</td>
<td>January 13 - March 30</td>
</tr>
<tr>
<td></td>
<td>Holidays: January 20 &amp; February 17</td>
</tr>
<tr>
<td>Tuesday</td>
<td>January 14 - March 17</td>
</tr>
<tr>
<td>Wednesday</td>
<td>January 15 - March 18</td>
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<tr>
<td>Thursday</td>
<td>January 16 - March 19</td>
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<tr>
<td>Friday</td>
<td>January 17 - March 20</td>
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<tr>
<td>Saturday</td>
<td>January 18 - March 21</td>
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Monday - Friday: 10 am - 1 pm **$565** / 6 pm - 9 pm **$595**
Saturdays: 9 am - 12 pm / 12 - 3 pm **$595**

For information regarding our special courses (C2, Conversation and Grammar, Book Clubs, etc.) visit our website nyork.cervantes.es

### INTENSIVE COURSES
**Twice a week / 5 weeks / 3 hours**

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<thead>
<tr>
<th>Day</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Monday and Wednesday</td>
<td>January 13 - February 19</td>
</tr>
<tr>
<td></td>
<td>March 2 - April 1</td>
</tr>
<tr>
<td>Tuesday and Thursday</td>
<td>January 14 - February 13</td>
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<td>March 3 - April 2</td>
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Monday - Thursday: 10 am - 1 pm **$565** / 6 - 9 pm **$595**
## CHILDREN COURSES (A1, A2)

Once a week / 10 weeks / 1.5h  
Group ages 4-7, 8-12 & 13-16

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<tbody>
<tr>
<td>Monday</td>
<td>Holidays January 20 &amp; February 17</td>
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<td>Wednesday</td>
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<tr>
<td>Saturday</td>
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Classes for teens are only offered on Fridays

Monday - Friday: 4:30 pm - 6:00 pm **$395**  
Saturdays: 10:00 am - 11:30 am **$395**  
10:00 am - 1:00 pm **$770** (only for ages 4-7 level A2)

## PRIVATE LESSONS

Classes for all levels tailored to your needs and schedule. Classes can be taken by up to two individuals, or in groups of three or more. You can take these classes at Instituto Cervantes, or at your home or office.

- A minimum purchase of 10 hours.
- Schedule must be created before the start of each course.
- Total number of hours purchased must be used within the following 3 months after the first day of classes scheduled.

### Venue  

<table>
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<tr>
<th>Price (up 2 students)</th>
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| Instituto Cervantes   | $140/h (classes must be at least 1h long)  
| Off-site              | $150/h (classes must be at least 1.5hs long) |

If you are interested in private classes please contact us at [classprogram@cervantes.org](mailto:classprogram@cervantes.org)

## OUR TEACHERS!

Instituto Cervantes’ teachers are highly-qualified native Spanish speakers from Spain and Latin America. Our teachers are experienced in different fields and periodically engage in workshops to stay up to date on the latest methods and technologies. They use an interactive and dynamic methodology that seeks to develop communication skills through the use of grammar and cultural content. Classes are taught in Spanish from day one in every level.
ONLINE COURSES: AVE (Aula Virtual en Español)

The AVE is an Internet-based educational infrastructure set up to provide Spanish courses. These courses and materials can be used as supplementary content for Spanish classes, or as a main source for independent study.

The AVE follows the same levels as our language courses (A1-C1); each course requires approximately 30 hours of independent study. An automatic assessment system allows users to review their progress at any time. Students will have 3 months to complete each individual course.

€75 AVE course - ave.cervantes.es/en
$35 AVE course for students currently enrolled in a course at ICNY

COMING SOON: New AVE blended courses with tutor (including DELE Preparation Courses). Contact us at classprogram@cervantes.org or 212.308.7720 ext.3.

ON SITE
Instituto Cervantes New York offers teachers and future instructors training in methodologies and didactic skills for teaching Spanish as a foreign language. This program seeks to instill the knowledge and skills necessary to shape, develop, and evaluate teaching practices. We offer two beginner and one intermediate course per year, as well as other teaching workshops.

TAILORED COURSES
We offer a training program for academic institutions, tailored to their needs, that share our same interest in teaching Spanish as a foreign language. Our aim focuses on teaching quality and professional development, which we look to instill in institutions and individuals.

SPANISH FOR CHILDREN
We offer training in teaching Spanish as a foreign language to children and teenagers using didactic methodologies, techniques, tools, and resources. We also encourage our instructors to develop new teaching methods in order to favor children's motivation.

For more information please visit our website nyork.cervantes.es
SPANISH FOR BUSINESS

We offer high-quality Spanish business courses. We work to develop a program of Spanish instruction tailored to the corporation's linguistic needs. We offer flexible schedules during the day or evening, starting at any time during the year. Classes can be held at Instituto Cervantes or off-site.

For more information please visit our website nyork.cervantes.es

LANGUAGE CERTIFICATION

DELE

(Diploma de Español como Lengua Extranjera)

The DELE exam is an official and international accreditation of a person's degree of proficiency in Spanish. The DELE evaluates the candidates' ability to read, write, speak, and understand spoken Spanish, for levels A1, A2, B1, B2, C1 and C2 following the guidelines of the Common European Framework of Reference for Languages (CEFR). Each candidate may choose any level they wish to take. The DELE diploma is valid indefinitely.

<table>
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<tr>
<th>Level</th>
<th>Fee</th>
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<tr>
<td>A1 for students</td>
<td>$105</td>
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<tr>
<td>A1 Beginners</td>
<td>$105</td>
</tr>
<tr>
<td>A2 Advanced Beginner</td>
<td>$110</td>
</tr>
<tr>
<td>A2/B1 for students</td>
<td>$130</td>
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<tr>
<td>B1 Intermediate</td>
<td>$130</td>
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<tr>
<td>B2 Advanced</td>
<td>$150</td>
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<tr>
<td>C1 High Advanced</td>
<td>$165</td>
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<tr>
<td>C2 Mastery</td>
<td>$180</td>
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For more information please visit nyork.cervantes.es

SIELE

(Servicio Internacional de Evaluación de la Lengua Española)

The SIELE certifies the degree of proficiency in the Spanish language to young adults and adults who speak Spanish as a foreign language and native speakers. It offers the possibility of completing a full exam or even a partial exam that certifies particular sets of language competencies: reading and listening comprehension, written expression and interaction, and spoken expression and interaction, following the CEFR guidelines. All exams and administrative processes are completed electronically and candidates can choose the date and time to take the test. The SIELE diploma is valid for five years.

For more information visit siele.org
POLICIES

Class size
The minimum is 6 students and the maximum is 12. In special circumstances and depending on the needs of the course, Instituto Cervantes reserves the right to adapt the size of the class. We encourage students to register early or we may not be able to accommodate them at the time that best fits their schedule. Students registered in a canceled course will be duly notified and may choose to either receive a full refund or transfer to another course. If the student is transferred to a course with higher registration fees, the student must pay the price difference. If the course is less expensive than the original course, the student will receive a refund for the price difference.

Teachers and class groups
Teachers are not assigned to their classes until the week prior to the beginning of each session. Instituto Cervantes reserves the right to reassign teachers after a course has started. Students cannot choose the teacher for their course. If a class is divided into two groups, we cannot guarantee that students will continue in a class with their former classmates.

Attendance - Make up classes - Transfers
Attendance is the student's responsibility. It is recommended that students contact their teacher for homework in the case of an absence. Refunds will not be processed for any absences. It is possible to make up one missed class per term by attending a class in another course of the same or similar level, subject to availability. This will have to be arranged through the Academic Department, which may be reached at classprogram@cervantes.org or 212.308.7720 ext.3. Once classes have started, students may transfer or request a refund ($75 cancellation fee) before the second class of the course.

Payment
Full payment must be received prior to the first class. Payments can be made online, over the phone, or in person by check, debit, or credit card (Instituto Cervantes' preferred method of payment is credit card).

Refunds
To request a refund, please send a written request by email to classprogram@cervantes.org before the second class. All refunds have a cancellation fee of $75. Refunds are not offered for private lessons. Books are non-refundable. Teachers workshops are non-refundable.

Cancellations
Instituto Cervantes reserves the right to cancel courses and workshops. Courses are canceled due to insufficient enrollment (less than 4 students registered). If your course is canceled, you will be notified and given the option to transfer to another class or to receive a full refund.

Course Materials
Our Spanish courses require a textbook, the price of which is not included in the course fee. You can purchase your required textbook at the Academic Department located on the 2nd floor.

Instituto Cervantes strives to improve its customer service. Contact the Academic Department at classprogram@cervantes.org or 212.308.7720 ext.3.
DISCOUNTS

The following discounts are available and may be combined up to a maximum of 25% off each course.

**Early Registration for Returning Students – 10% off**
Intended for Instituto Cervantes' students who have taken a course in the last two terms. Students will receive a coupon discount by email once registration begins. Discount code MUST be used before the deadline.

**Seniors – 10% off**
A 10% discount applies for all courses to senior citizens (65+) subject to presentation of valid documentation (ID). If a valid ID is not provided one week after the course starts, an automatic charge will be applied to your credit card reversing the discount.

**Friend Referral – 10% off**
Any current student at Instituto Cervantes New York who has finished a full course, may refer a friend (new student) and will receive a discount on their next enrollment. Please contact classprogram@cervantes.org and request the Online Referral Form.

**Siblings – 10% off**
This discount applies only to children courses. If two or more siblings sign up during the same term, a 10% discount will be applied on each registration.

Please visit our website for any promotional discounts.

211 East 49th Street New York, NY 10017
212 308 7720 / classprogram@cervantes.org
nyork.cervantes.es